

All Saints Church

GUIDELINES FOR USE OF THE KITCHEN

Welcome to All Saints Church! We're happy to share our facilities with you. Please help us keep our kitchen clean by observing the following guidelines:

- ❖ If you serve food during your activity, please take your dishes and leftover food home with you. Outside groups must provide their own dishes, utensils and other meal-related supplies.
- ❖ Please confine preparation of food and drink to the kitchen unless special arrangements have been made with the Facilities Manager.
- ❖ The dumpster is located to the immediate right of the facility as you face away from Garrett Rd. toward the building. Please find new trash bags in the kitchen. You will find a broom and a mop in the small closet in the ladies' restroom.
- ❖ All countertops and tables are to be wiped down thoroughly.
- ❖ Our building is smoke-free.
- ❖ Alcoholic beverages are not permitted on the church premises.
- ❖ Please leave the facility and the configuration of the tables and chairs as you found them.
- ❖ Should there be any need for further cleanup, we will call the person signing this sheet the day following your activity, with the expectation that follow-up will be completed within 24 hours.

Contact Person: _____

Phone #: _____